

**DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana**

**Annual Financial Statements
With Independent Auditor's Report
As of and for the Year Ended
December 31, 2016
With Supplemental Information Schedules**

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana

Annual Financial Statements
With Independent Auditor's Report
As of and for the Year Ended December 31, 2016
With Supplemental Information Schedules

C O N T E N T S

	<u>Statement</u>	<u>Page No.</u>
Independent Auditor's Report		3
Required Supplemental Information (Part I)		
Management's Discussion and Analysis		7
Basic Financial Statements		
Government-Wide Financial Statements:		
Statement of Net Position	A	12
Statement of Activities	B	13
Fund Financial Statements:		
Governmental Funds:		
Balance Sheet	C	14
Reconciliation of the Governmental Funds Balance Sheet to The Financial Statement of Net Position		15
Statement of Revenues, Expenditures, and Changes in Fund Balances	D	16
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances To the Statement of Activities		17

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Contents, December 31, 2016

CONTENTS (CONTD.)

<u>Statement</u>	<u>Page No.</u>
------------------	-----------------

Fiduciary - Agency Funds:

Statement of Fiduciary Net Assets	E	18
-----------------------------------	---	----

Notes to the Financial Statements 19

Required Supplemental Information (Part II):

Schedule	Page No.
----------	----------

Budget Comparison Schedule	1	39
----------------------------	---	----

Note to Budgetary Comparison Schedule 41

Schedule of Employer's Share of Net Pension Liability	2	42
---	---	----

Schedule of Employer Contributions	3	44
------------------------------------	---	----

Other Supplemental Schedules (Part III):

Schedule of Compensation, Benefits and Other Payments to Agency Head	4	47
--	---	----

Reports Required by Government Auditing Standards (Part IV)

**Independent Auditor's Report Required by
Government Auditing Standards:**

Independent Auditor's Report on Compliance and Internal Control Over Financial Reporting	50
--	----

Schedule of Findings and Questioned Costs	5	52
---	---	----

Summary Schedule of Prior Audit Findings	6	53
--	---	----

Member:
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Practice Limited to
Governmental Accounting,
Auditing and
Financial Reporting

Independent Auditor's Report

HONORABLE BRIAN FRAIZER
DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities and major fund of the District Attorney of the Thirty-Seventh Judicial District, a component unit of the Caldwell Parish Police Jury, as of December 31, 2016, and for the year then ended, and the related notes to the financial statements, which collectively comprise the District Attorney of the Thirty-Seventh Judicial District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District Attorney of the Thirty-Seventh Judicial District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District Attorney of the Thirty-Seventh Judicial District's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Independent Auditor's Report,
December 31, 2016

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position and major fund of the District Attorney of the Thirty-Seventh Judicial District as of December 31, 2016, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 7 through 10, the budgetary comparison information on pages 39 through 41, and the schedule of the District Attorney's proportionate share of the net pension liability on pages 42 through 45, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with managements's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District Attorney of the Thirty-Seventh Judicial District's office basic financial statements. The supplemental information schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The schedule of compensation, benefits, and other payments to agency head on page 47 presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects, in relation to the basic financial statements as a whole.

DISTRICT ATTORNEY OF THE
THIRTY SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Independent Auditor's Report,
December 31, 2016

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, I have also issued a report dated June 12, 2017, on my consideration of the District Attorney of the Thirty-Seventh Judicial District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District Attorney of the Thirty-Seventh Judicial District's internal control over financial reporting and compliance.



West Monroe, Louisiana
June 12, 2017

REQUIRED SUPPLEMENTARY INFORMATION
PART I

District Attorney of the Thirty-Seventh Judicial District
Parish of Caldwell, Louisiana
Management's Discussion and Analysis
December 31, 2016

As management of the District Attorney of the Thirty-Seventh Judicial District, I offer readers of the District Attorney of the Thirty-Seventh Judicial District's financial statements this narrative overview and analysis of the financial activities of the District Attorney of the Thirty-Seventh Judicial District for the fiscal year ended December 31, 2016. Please read it in conjunction with the basic financial statements and the accompanying notes to the financial statements.

Overview of the Financial Statements

This Management Discussion and Analysis document introduces the District attorney's basic financial statements. The annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (Government-wide Financial Statements) provide information about the financial activities as a whole and illustrate a longer-term view of the district attorney's finances. The Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Fund (Fund Financial Statements) tell how these services were financed in the short term as well as what remains for future spending. Fund Financial Statements also report the operations in more detail than the Government-Wide Financial Statements by providing information about the most significant funds. This report also contains other supplementary information in addition to the basic financial statements themselves.

Our auditor has provided assurance in her independent auditor's report that the Basic Financial Statements are fairly stated. The auditor, regarding the Required Supplemental Information and the Supplemental Information is providing varying degrees of assurance. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts in the Financial Section.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the District Attorney of the Thirty-Seventh Judicial District's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the District Attorney of the Thirty-Seventh Judicial District's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District Attorney of the Thirty-Seventh Judicial District is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (for example, earned, but unused, sick leave).

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District Attorney of the Thirty-Seventh Judicial District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District Attorney of the Thirty-Seventh Judicial District can be divided into two categories: governmental funds and fiduciary (agency) funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District Attorney of the Thirty-Seventh Judicial District adopts an annual appropriated budget for the general fund and the special revenue funds. A budgetary comparison statement is provided for the major funds to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary (agency) funds are used to account for resources held for the benefit of parties outside the government. Since these resources are not available to support the District Attorney of the Thirty-Seventh Judicial District's programs, Fiduciary (agency) funds are not reflected in the government-wide financial statement.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the District Attorney of the Thirty-Seventh Judicial District's performance.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, assets of the District Attorney of the Thirty-Seventh Judicial District exceeded liabilities by \$5,308. Approximately 72% of the District Attorney of the Thirty-Seventh Judicial District's net position reflects its investment in capital assets (e.g., equipment), less any related debt used to acquire those assets that is still outstanding. These assets are not available for future spending.

An additional portion of the District Attorney of the Thirty-Seventh Judicial District's net position represents resources that are subject to external restrictions (e.g., debt service). The balance in unrestricted net position is affected by two factors: 1) resources expended, over time, by the District Attorney of the Thirty-Seventh Judicial District to acquire capital assets from sources other than internally generated funds (i.e., debt), and 2) required depreciation on assets being included in the statement of net position.

STATEMENT OF NET POSITION
Governmental Funds

	2016	2015
ASSETS		
Cash and cash equivalents	\$27,193	\$43,610
Receivables	17,781	14,505
Capital assets (net of accumulated depreciation)	3,804	4,906
TOTAL ASSETS	<u>48,778</u>	<u>63,021</u>
DEFERRED OUTFLOWS OF RESOURCES		
Pension related	89,850	\$19,990
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>\$138,628</u>	<u>\$83,011</u>
LIABILITIES		
Accounts payable	\$16,204	\$3,540
Payroll withholdings payable	5,579	5,291
Net pension liability	77,245	15,648
TOTAL LIABILITIES	<u>99,028</u>	<u>24,479</u>
DEFERRED INFLOWS OF RESOURCES		
Pension related	34,292	35,725
NET POSITION		
Invested in capital assets, net of related debt	3,804	4,906
Unrestricted	1,504	17,901
TOTAL NET POSITION	<u>5,308</u>	<u>22,807</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	<u>\$138,628</u>	<u>\$83,011</u>

STATEMENT OF ACTIVITIES

	2016	2015
Judicial:		
Personal services	\$431,045	\$453,168
Operating services	41,286	40,850
Materials and supplies	9,281	4,628
Travel	2,281	2,350
Intergovernmental	65,599	49,578
Depreciation expense	1,102	1,203
Total Program Expenses	<u>550,594</u>	<u>551,777</u>
Program revenues:		
Charges for services	166,199	140,058
Operating grants and contributions	336,841	340,302
Total program revenues	<u>503,040</u>	<u>480,360</u>
Net Program Expenses	<u>(47,554)</u>	<u>(71,417)</u>
General revenues		
Use of money and property	34	124
Other revenues	15,751	16,543
Change in Net Position	<u>(31,769)</u>	<u>(54,750)</u>
Net Position - Beginning of year as restated	<u>37,077</u>	<u>77,557</u>
Net Position - End of year	<u>\$5,308</u>	<u>\$22,807</u>

Financial Analysis of the Government's Funds

As noted earlier, the District Attorney of the Thirty-Seventh Judicial District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2016, combined governmental fund balances of \$23,191 showed a decrease of \$26,093 over December 31, 2015. The General Fund's portion of the unreserved, undesignated fund balance of \$3,646 shows a decrease (of approximately \$18,952) from the prior year amount.

General Fund Budgetary Highlights

The primary difference between revenues of the original budget and the final budget for the General Fund was due to an increase in other state funds, local funds and commissions on fines and forfeitures. The differences between expenditures of the original budget and the final budget were primarily due an increase in personnel services, operating services, materials and supplies and intergovernmental and a decrease in travel and other charges and capital outlay.

The primary difference in revenues of the original budget and the final budget for the Worthless Check fund was due to a decrease in fees, charges and commissions. Differences between expenditures of the original budget and the final budget were due to a decrease in personal services and related benefits and operating services and an increase in intergovernmental expenditures.

The original budget for the IV-D fund was only for 6 months, it was amended to cover the full year.

Capital Asset and Debt Administration

Capital assets. The District Attorney of the Thirty-Seventh Judicial District's investment in capital assets for its governmental activities as of December 31, 2016, amounts to \$3,804 (net of accumulated depreciation). This investment includes furniture and equipment. There were no increases or decreases in capital assets for the year.

Long-term debt. The District Attorney of the Thirty-Seventh Judicial District has debt outstanding of \$77,245 which consists of net pension liability.

Requests for Information

This financial report is designed to provide a general overview of the District Attorney of the Thirty-Seventh Judicial District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the District Attorney of the Thirty-Seventh Judicial District, P.O. Box 839, Columbia, LA 71418.

BASIC FINANCIAL STATEMENTS

Statement A

District Attorney of the Thirty-Seventh Judicial District
Parish of Caldwell, Louisiana
Governmental Activities
Statement of Net Position
December 31, 2016

Assets

Cash and cash equivalents	\$27,193
Receivables	17,781
Capital assets (net)	<u>3,804</u>
Total Assets	<u>48,778</u>

DEFERRED OUTFLOW OF RESOURCES

Pension related	<u>89,850</u>
TOTAL ASSETS AND DEFERRED OUTFLOW OF RESOURCES	<u>\$138,628</u>

Liabilities

Accounts payable	\$16,204
Payroll withholding payable	5,579
Net pension liability	<u>77,245</u>
Total Liabilities	99,028

DEFERRED INFLOWS OF RESOURCES

Pension related	34,292
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Net Position

Invested in capital assets, net of related debt	3,804
Unrestricted	<u>1,504</u>
Total Net Position	<u>5,308</u>

TOTAL LIABILITIES, DEFERRED INFLOWS OF
RESOURCES AND NET POSITION

\$138,628

See accompanying notes to basic financial statements.

Statement BDistrict Attorney of the Thirty-Seventh Judicial District
Parish of Caldwell, LouisianaStatement of Activities
December 31, 2016**EXPENSES**

Judicial:

Personal services	\$431,045
Operating services	41,286
Materials and supplies	9,281
Travel	2,281
Intergovernmental	65,599
Depreciation expense	1,102
Total Program Expenses	<u>550,594</u>

REVENUES

Program revenues:

Charges for services	166,199
Operating grants and contributions	<u>336,841</u>
Total program revenues	<u>503,040</u>
Net Program Expenses	(47,554)

General revenues -

Use of money and property	34
Other revenues	<u>15,751</u>

Change in Net Position (31,769)

Net Position - Beginning of year as restated 37,077

Net Position - End of year \$5,308

The accompanying notes are an integral part of this statement.

Statement C

District Attorney of the Thirty-Seventh Judicial District
 Parish of Caldwell, Louisiana
 Governmental Funds
 Balance Sheet
 December 31, 2016

	General	IV-D	Worthless Check Division	Total Governmental Funds
Assets				
Cash and equivalents	\$20,435	\$4,963	\$1,795	\$27,193
Receivables	4,994	12,787		17,781
Due from other funds			4,254	4,254
Total Assets	<u>\$25,429</u>	<u>\$17,750</u>	<u>\$6,049</u>	<u>\$49,228</u>
Liabilities and Fund Balances				
Liabilities:				
Accounts payable	\$16,204			\$16,204
Payroll withholdings payable	5,579			5,579
Due to other funds		\$4,254		4,254
Total Liabilities	21,783	4,254	NONE	26,037
Fund Equity - fund balances:				
Restricted - other general government		13,496		13,496
Assigned			\$6,049	6,049
Unassigned	3,646			3,646
Total Fund Balances	<u>3,646</u>	<u>13,496</u>	<u>6,049</u>	<u>23,191</u>
Total Liabilities and Fund Balances	<u>\$25,429</u>	<u>\$17,750</u>	<u>\$6,049</u>	<u>\$49,228</u>

See accompanying notes to basic financial statements.

District Attorney of the Thirty-Seventh Judicial District
Parish of Caldwell, Louisiana

Reconciliation of Governmental Funds
Balance Sheet to the Statement of Net Position

For the Year Ended December 31, 2016

Total Fund Balances at December 31, 2016 - Governmental Funds (Statement C)		<u>\$23,191</u>
Deferred outflows of resources		89,850
Cost of capital assets at December 31, 2016	\$70,164	
Less: Accumulated depreciation as of December 31, 2016	<u>(66,360)</u>	3,804
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.		
Net pension liability		(77,245)
Deferred inflows of resources		<u>(34,292)</u>
Net Position at December 31, 2016 (Statement A)		<u><u>\$5,308</u></u>

The accompanying notes are an integral part of this statement.

Statement D

District Attorney of the Thirty-Seventh Judicial District
Parish of Caldwell, Louisiana
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Year Ended December 31, 2016

	<u>General</u>	<u>IV-D</u>	<u>Worthless Check Division</u>	<u>Total Governmental Funds</u>
REVENUES				
Intergovernmental revenues:				
Federal funds		\$158,372		\$158,372
State funds:				
Department of Social Services	\$30,000			30,000
Other state funds	142,259			142,259
Local funds	6,210			6,210
Fees, charges, and commissions for services			\$16,349	16,349
Commissions on fines and forfeitures	149,850			149,850
Use of money and property		34		34
Total revenues	<u>328,319</u>	<u>158,406</u>	<u>16,349</u>	<u>503,074</u>
EXPENDITURES				
Current:				
Judicial:				
Personal services and related benefits	252,439	150,507	7,774	410,720
Operating services	32,206	9,080		41,286
Materials and supplies	6,012	3,136	133	9,281
Travel and other charges	2,281			2,281
Intergovernmental	54,333		11,266	65,599
Total expenditures	<u>347,271</u>	<u>162,723</u>	<u>19,173</u>	<u>529,167</u>
Excess (deficiency) of revenues over expenditures	<u>(18,952)</u>	<u>(4,317)</u>	<u>(2,824)</u>	<u>(26,093)</u>
FUND BALANCES - BEGINNING	<u>22,598</u>	<u>17,813</u>	<u>8,873</u>	<u>49,284</u>
FUND BALANCES - ENDING	<u><u>\$3,646</u></u>	<u><u>\$13,496</u></u>	<u><u>\$6,049</u></u>	<u><u>\$23,191</u></u>

See accompanying notes to basic financial statements.

District Attorney of the Thirty-Seventh Judicial District
Parish of Caldwell, Louisiana

Reconciliation of Governmental Funds
Statement of Revenue, Expenditures, and Changes
in Fund Balances to the Statement of Activities

For the Year Ended December 31, 2016

Total net change in fund balances - governmental funds (Statement D)	(\$26,093)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Capital outlays are reported in governmental funds as expenditures. However, in the statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceed depreciation for the period.	
	(1,102)
Non-employer contributions to cost-sharing pension plan	15,751
Pension expense	<u>(20,325)</u>
Change in net position of governmental activities (Statement B)	<u><u>(\$31,769)</u></u>

The accompanying notes are an integral part of this statement.

Statement E

District Attorney of the Thirty-Seventh Judicial District
Parish of Caldwell, Louisiana

Statement of Fiduciary Net Assets - Agency Fund

December 31, 2016

WORTHLESS
CHECK
PAYMENTS

ASSETS

Cash and cash equivalents

\$62,871

LIABILITIES

Unsettled deposits held for others

\$62,871

District Attorney of the Thirty-Seventh Judicial District
Parish of Caldwell, Louisiana

Notes to the Financial Statements
As of and for the Year Ended December 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As provided by Article V, Section 26 of the Louisiana Constitution of 1974, the district attorney has charge of every criminal prosecution by the state in his district, is the representative of the state before the grand jury in his district, and is the legal advisor to the grand jury. He performs other duties as provided by law. The district attorney is elected by the qualified electors of the judicial district for a term of six years. The judicial district encompasses the parish of Caldwell, Louisiana.

The accompanying financial statements of the District Attorney of the Thirty-Seventh Judicial District have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments. Certain of the significant changes in the Statement include the following:

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Caldwell Parish Police Jury is the financial reporting entity for Caldwell Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Caldwell Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial responsibility. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and:
 - a. The ability of the district attorney to impose its will on that organization and/or

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

- b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the district attorney.
2. Organizations for which the district attorney does not appoint a voting majority but are fiscally dependent on the district attorney.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury maintains and operates the parish courthouse in which the district attorney's office is located and provides partial funding for equipment, furniture and supplies of the district attorney's office, the district attorney was determined to be a component unit of the Caldwell Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district attorney and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the Caldwell Parish financial reporting entity.

B. BASIC FINANCIAL STATEMENTS - GOVERNMENT-WIDE STATEMENTS

The district attorney's basic financial statements include both government-wide (reporting the district attorney as a whole) and fund financial statements (reporting the district attorney's major fund). Both government-wide and fund financial statements categorize primary activities as either governmental or business type. All activities of the district attorney are classified as governmental.

The district attorney reports the following major governmental funds:

The General Fund is the district attorney's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Title IV-D Fund consists of incentive payments and reimbursement grants from the Louisiana Department of Social Services, authorized by Act 117 of 1975, to establish family and child support programs compatible with Title IV-D of the Social Security Act. The purpose of the fund is to enforce the support obligation owed by

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

absent parents to their families and children, to locate absent parents, to establish paternity, and to obtain family and child support.

The Worthless Check Fund consists of fees collected in accordance with Louisiana Revised Statute 16:15, which provides for a specific fee whenever the district attorneys' office collects and processes a worthless check. Expenditures from this fund are at the sole discretion of the district attorney and may be used only to defray the salaries and expenses of the office of the district attorney, but may not be used to supplement the salary of the district attorney.

The Statement of Net Position (Statement A) and the Statement of Activities (Statement B) display information about the reporting government as a whole. These statements include all the financial activities of the district attorney.

In the Statement of Net Position, governmental activities are presented on a consolidated basis and are presented on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term obligations. Net position are reported in three parts; invested in capital assets, net of any related debt; restricted net position; and unrestricted net position. The district attorney first uses restricted resources to finance qualifying activities.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

Program Revenues - Program revenues included in the Statement of Activities (Statement B) are derived directly from parties outside the district attorney's taxpayers or citizenry. Program revenues reduce the cost of the function to be financed from the district attorney's general revenues.

Allocation of Indirect Expenses - The district attorney reports all direct expenses by function in the Statement of Activities (Statement B). Direct expenses are those that are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense, which can be specifically identified by function, is included in the direct expenses of each function.

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

C. BASIC FINANCIAL STATEMENTS - FUND FINANCIAL STATEMENTS

The financial transactions of the district attorney are reported in individual funds in the fund financial statements. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Fund financial statements report detailed information about the district attorney. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column.

A fund is a separate accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Funds are classified into three categories; governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. The district attorney's current operations require the use of only governmental funds. The governmental fund types used by the district attorney is described as follows:

Governmental Fund Type

**General Fund (District
Attorneys' Expense)**

The General Fund was established in compliance with Louisiana Revised Statute 15:571.11, which provides that twelve per cent of the fines collected and bonds forfeited be transmitted to the district attorney to defray the necessary expenditures of his office.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources such as federal and state grants and fees for services. Those revenues are legally restricted, either by grant agreement or state law, to expenditures for specified purposes such as family and child support programs, and specified expenses of the district attorney's office.

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

Fiduciary Fund Type - Agency Fund

The agency fund is used as a depository for partial payments on the collection of worthless checks. Disbursements are made to merchants and to the sheriff's office when full amount is collected. The agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of results of operations.

D. BASIS OF ACCOUNTING

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurement made regardless of the measurement focus applied.

1. Accrual:

The governmental type activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified Accrual:

The governmental fund financial statements are presented on the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Governmental funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The district attorney considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Commissions on fines and bond forfeitures are recorded in the year they are collected by the parish tax collector.

Fees from the collection of worthless checks are recorded in the year they are collected. Grants are recorded when the district attorney is entitled to the funds. Interest income on time deposits is recorded when the time deposits have matured and the interest is available. Substantially all other revenues are recorded when received.

Based on the above criteria, commissions on fines and bond forfeitures, and grants have been treated as susceptible to accrual.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

E. CAPITAL ASSETS

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation.

Capital assets are reported in the government-wide financial statements but not in the fund financial statements. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes by the district attorney, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture and fixtures	5 - 10 years
Vehicles	5 - 15 years
Equipment	5 - 20 years

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

F. VACATION AND SICK LEAVE

All employees are entitled to one to three weeks of non-cumulative vacation leave and ten to fifteen days of non-cumulative sick leave each year. Unused vacation and sick leave cannot be carried forward to the succeeding year. At December 31, 2016, there are no accumulated and vested benefits relating to vacation and sick leave that require accrual or disclosure.

G. RISK MANAGEMENT

The district attorney is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and injuries to employees. To handle such risk of loss, the district attorney maintains commercial insurance policies covering his automobile, professional liability and surety bond coverage. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended December 31, 2016.

H. CASH AND CASH EQUIVALENTS

Under state law, the district attorney may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The district attorney may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 2016, the district attorney has cash and cash equivalents (book balances) totaling \$90,064 follows:

Demand deposits	\$90,034
Petty cash	<u>30</u>
Total	<u><u>\$90,064</u></u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. Deposit balances (bank balances) at December 31, 2016, total \$97,650 and are fully secured by federal deposit insurance.

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

I. PENSION PLANS

The District Attorney's Office is a participating employer in a cost-sharing, multiple-employer defined benefit pension plan as described in Note 5. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of each of the plans, and additions to/deductions for the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments have been reported at fair value within the plan.

J. CURRENT YEAR ADOPTION OF NEW ACCOUNTING STANDARDS AND RESTATEMENT OF NET POSITION

The District Attorney's Office adopted Government Accounting Standards Board (GASB) Statement No. 68 - *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*, and Statement No. 71 - *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68*. The net effect to the Government-Wide Statement of Net Position is as follows:

Total Net Position, December 31, 2015, as previously stated	\$22,807
Net Pension Liability at December 31, 2015	<u>14,270</u>
Total Net Position, December 31, 2015, Restated	<u><u>\$37,077</u></u>

2. RECEIVABLES

The following is a summary of receivables at December 31, 2016:

	General Fund	Special Revenue Funds	Total
Intergovernmental revenues -			
State - Department of Social Services		\$12,787	\$12,787
Commissions on fines and forfeitures	<u>\$4,994</u>	<u> </u>	<u>4,994</u>
Total	<u><u>\$4,994</u></u>	<u><u>\$12,787</u></u>	<u><u>\$17,781</u></u>

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

3. DUE TO/FROM OTHER FUNDS

The following presents interfund balances due from and to other funds at December 31, 2016.

	Due from Other Funds	Due to Other Funds
Title IV-D		\$4,254
Worthless Check	\$4,254	
Total	<u>\$4,254</u>	<u>\$4,254</u>

4. CHANGES IN CAPITAL ASSETS

A summary of changes in office equipment follows:

Balance, January 1, 2016	\$70,164
Additions	NONE
Deletions	<u>NONE</u>
Balance at December 31, 2016	<u>70,164</u>
Less accumulated depreciation	<u>(66,360)</u>
Net capital assets	<u>\$3,804</u>

5. PENSION PLAN

Parochial Employees' Retirement System of Louisiana (System)

Plan Description

The District Attorney of the Thirty-Seventh Judicial District contributes to the Parochial Employees' Retirement System of Louisiana (System) which is a cost sharing multiple employer defined benefit pension plan. All permanent employees working at least 28 hours per week are eligible to participate in the System. As of January 1997, elected officials, except coroners, justices of the peace, and parish presidents may no longer join PERS. Section 1901 through 2025 of Title 11 of the Louisiana Revised Statutes (La. R.S. 11:1901-2025) and other general laws of the State of Louisiana govern PERS.

The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the police jury are members of Plan A.

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

Any member of Plan A who was hired prior to January 1, 2007, can retire providing he/she meets one of the following criteria:

1. Any age after 30 years of creditable service.
2. Age 55 after 25 years of creditable service.
3. Age 60 after 10 years of creditable service.
4. Age 65 after seven years creditable service.

Eligibility for retirement for Plan A members hired on or after January 1, 2007 is as follows:

1. Age 55 after 30 years of creditable service.
2. Age 62 after 10 years of creditable service.
3. Age 67 after seven years of creditable service.

Generally, the monthly amount of the retirement allowance of any member of Plan A shall consist of an amount equal to three percent of the employee's final compensation multiplied by his or her years of creditable service. However, under certain conditions as outlined in the statutes, the benefits are limited to specified amounts.

The System also provides death and disability benefits. Benefits are established or amended by state statute.

For the year ended December 31, 2016, the District Attorney of the Thirty-Seventh Judicial District's total payroll for all employees was \$498,387. Total covered payroll was \$104,318. Covered payroll refers to all compensation paid by the District Attorney of the Thirty-Seventh Judicial District to active employees covered by the Plan.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. The report may be obtained by writing to the Parochial Employees Retirement System of Louisiana, 7509 Wrenwood Boulevard, Baton Rouge, Louisiana 70809, or by calling (225) 928-1361, or by visiting the System's website www.persla.org.

Contributions

According to state statute, contribution requirements for all employers are actuarially determined each year. For the year ended December 31, 2016, the actual employer contribution rate was 13.0% for Plan A, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. In accordance with state statute, the System receives ad valorem taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

considered support from non-employer contributing entities, but are not considered special funding situations.

Under Plan A, members are required by state statute to contribute 9.50% of their annual covered salary. The contributions are deducted from the employee's wages or salary and remitted by the District Attorney of the Thirty-Seventh Judicial District to the System monthly. The District Attorney of the Thirty-Seventh Judicial District's contributions to the System under Plan A for the year ending December 31, 2016 were \$13,561.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

At December 31, 2016, the Employer reported a liability of \$45,181 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of December 31, 2015 and the total pension liability used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date. The District Attorney of the Thirty-Seventh Judicial District's proportion of the Net Pension Liability was based on a projection of the District Attorney's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At December 31, 2015, the District Attorney's proportion was 0.01716%, which was a decrease of 0.0045% from its proportion measured as of December 31, 2014.

For the year ended December 31, 2016, the District Attorney of the Thirty-Seventh Judicial District recognized pension expense of \$13,561 plus employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, which was \$6,131. Total pension expense for the District Attorney of the Thirty-Seventh Judicial District for the year ended December 31, 2016 was \$19,692.

At December 31, 2016, the District Attorney of the Thirty-Seventh Judicial District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Beginning balance	\$12,400	\$2,688
Change in system deferred outflows and inflows	39,084	4,541
Changes in proportionate share	588	(16)
Difference between actual contributions and proportionate share of contributions		76
Contributions subsequent to the measurement date	13,561	

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

Total	\$65,633	\$7,289
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The \$13,561 reported as deferred outflows of resources related to pensions resulting from the District Attorney of the Thirty-Seventh Judicial District contributions subsequent to the measurement date will be recognized as a reduction of Net Pension Liability in the year ended December 31, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year ended December 31,	
2016	\$11,855
2017	\$11,855
2018	\$12,566
2019	\$8,508

Actuarial Assumptions

A summary of the actuarial methods and assumptions used in determining the total pension liability as of December 31, 2015, are as follows:

Valuation Date	December 31, 2015
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Investment Rate of Return	7.00%, per annum
Salary increases	5.25% (2.75% merit, 2.5% inflation)
Inflation rate	2.3%, per annum
Mortality rates	RP-2000 Employees Sex Distinct Table for Employees RP-2000 Healthy Annuitant Sex Distinct Table annuitants and beneficiaries RP-2000 Disabled Lives Mortality Tables for disabled annuitants
Expected remaining service lives	4 years for Plan A

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees.
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The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification. The target allocation and best estimates of geometric real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2015 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Fixed income	34%	1.06%
Equity	51%	3.56%
Alternatives	12%	0.74%
Real Assets	3%	0.19%
Totals	100%	5.55%
Inflation		2.00%
Expected arithmetic nominal return		7.55%

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of projected benefit payment to

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

Sensitivity of the District Attorney of the Thirty-Seventh Judicial District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District Attorney of the Thirty-Seventh Judicial District's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the District Attorney's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower (6.00%) or one percentage-point higher (8.00%) than the current rate:

	1.0% Decrease (6.00%)	Current Discount Rate (7.00%)	1.0% Increase (8.00%)
Employer's proportionate share of net pension liability	\$113,194	\$45,181	(\$12,299)

Plan Fiduciary Net Position

Detailed information about the Plan's fiduciary net position is available in the separately issued Parochial Employees' Retirement System of Louisiana Audit Report at www.persla.org.

District Attorney's Retirement System of Louisiana (System)

Plan Description

The District Attorney of the Thirty-Seventh Judicial District contributes to the District Attorneys' Retirement System of Louisiana (System) which is a cost sharing multiple employer defined benefit pension plan. The System was established on August 1, 1956 and was placed under the management of the board of trustees for the purpose of providing retirement allowances and other benefits as stated under the provisions of Louisiana R.S. 11, Chapter 3 for district attorneys and their assistants in each parish. All persons who are district attorneys of the State of Louisiana or assistant district attorneys in any parish shall become members as a condition of their employment, provided in the case of assistant district attorneys, they must be paid an amount not less than the minimum salary specified by the board for assistant district attorneys.

Any member of the Plan who was hired prior to July 1, 1990, and who have elected not to be covered under the new provisions, are eligible to receive normal retirement benefit if one of the following criteria is met:

1. Age 62 after 10 or more years of creditable service.
2. Age 60 after 18 or more years of creditable service.

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

3. Age 55 after 23 or more years of creditable service.
4. Any age after 30 or more years of creditable service.

Generally, the monthly amount of the retirement allowance of any member of the Plan shall consist of an amount equal to three percent of the employee's final compensation for each year of creditable service. However, under certain conditions as outlined in the statutes, the benefits are limited to specified amounts. Retirement benefits may not exceed 100% of final average compensation.

Any member of the Plan who was hired after July 1, 1990, or who have elected to be covered under the new provisions, are eligible to receive normal retirement benefit if one of the following criteria is met:

1. Age 60 after 10 or more years of creditable service.
2. Age 55 after 24 or more years of creditable service.
3. Any age after 30 or more years of creditable service.

Generally, the monthly amount of the retirement allowance of any member of the Plan shall consist of an amount equal to 3.5% of the employee's final compensation multiplied by years of membership service. However, under certain conditions as outlined in the statutes, the benefits are limited to specified amounts. Retirement benefits may not exceed 100% of final average compensation.

The System also provides death and disability benefits. Benefits are established or amended by state statute.

For the year ended December 31, 2016, the District Attorney of the Thirty-Seventh Judicial District's total payroll for all employees was \$498,387. Total covered payroll was \$101,370. Covered payroll refers to all compensation paid by the District Attorney of the Thirty-Seventh Judicial District to active employees covered by the Plan.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. The report may be obtained by writing to the District Attorneys' Retirement System of Louisiana, 1645 Nicholson Drive, Baton Rouge, Louisiana 70802, or by calling (225) 267-4824, or by visiting the System's website www.ladars.org.

Contributions

According to state statute, contribution requirements for all employers are actuarially determined each year. For the year ended December 31, 2016, the actual employer contribution rate was 3.5% for January through June and 0% for July through December, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. In accordance with state statute, the System receives ad valorem taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities, but are not considered special funding situations.

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

Members are required by state statute to contribute 8.00% of their annual covered salary. The contributions are deducted from the employee's wages or salary and remitted by the District Attorney of the Thirty-Seventh Judicial District to the System monthly. The District Attorney of the Thirty-Seventh Judicial District's contributions to the System for the year ending December 31, 2016 were \$3,548.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

At December 31, 2016, the Employer reported a liability of \$32,064 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of June 30, 2016 and the total pension liability used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date. The District Attorney of the Thirty-Seventh Judicial District's proportion of the Net Pension Liability was based on a projection of the District Attorney's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2016, the District Attorney's proportion was 0.1675%, which was a decrease of 0.0128% from its proportion measured as of June 30, 2015.

For the year ended December 31, 2016, the District Attorney of the Thirty-Seventh Judicial District recognized pension expense of \$3,548 plus employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, which was \$14,194. Total pension expense for the District Attorney of the Thirty-Seventh Judicial District for the year ended December 31, 2016 was \$17,742.

At December 31, 2016, the District Attorney of the Thirty-Seventh Judicial District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Beginning balance	\$7,590	\$33,037
Change in system deferred outflows and inflows	21,951	(8,078)
Changes in proportionate share	(1,776)	2,033
Contributions for the measurement period	(3,548)	11
Employer contributions subsequent to the measurement date	-0-	
Total	\$24,217	\$27,003

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

Amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year ended December 31,	
2017	(2,306)
2018	(2,306)
2019	6,619
2020	2,588
2021	(771)

Actuarial Assumptions

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2016, are as follows:

Valuation Date	June 30, 2016
Actuarial Cost Method	Entry age normal costs
Actuarial Assumptions:	
Investment Rate of Return	7.00%, per annum
Salary increases	5.5% (2.5% inflation, 3.0% merit)
Mortality rates	RP 2000 Combined Healthy with White Collar Adjustment Sex Distinct Table(set back 1 year for females) RP 2000 Disabled Lives Mortality Table set back 5 years for males and 3 years for females
Expected remaining service lives	7 years
Cost of Living Adjustments	Only those previously granted

The estimated long-term rate of return on pension plan investments was determined using a building-block method in which best-estimates ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The resulting long-term rate of return is 9.04% for the year ended June 30, 2016. Best estimates of real rates of return for each major asset class included in the System's target asset allocation as of June 30, 2016 are summarized in the following table:

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

Asset Class	Target Allocation	Expected Portfolio Real Rate of Return
Equities	57.70%	3.56%
Fixed income	33.00%	2.26%
Alternatives	4.80%	0.50%
Real estate	4.50%	0.02%
Totals	100%	6.34%
Inflation		2.70%
Expected arithmetic nominal return		9.04%

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from participating employers will be made at actuarially determined rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payment to determine the total pension liability.

Sensitivity of the District Attorney of the Thirty-Seventh Judicial District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District Attorney of the Thirty-Seventh Judicial District's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the District Attorney's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower (6.00%) or one percentage-point higher (8.00%) than the current rate:

	1.0% Decrease (6.00%)	Current Discount Rate (7.00%)	1.0% Increase (8.00%)
Employer's proportionate share of net pension liability	\$120,992	\$32,064	(\$21,622)

DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Notes to the Financial Statements (Continued)

Plan Fiduciary Net Position

Detailed information about the System's fiduciary net position is available in the separately issued District Attorneys' Retirement System of Louisiana Audit Report at www.ladars.org.

6. CHANGES IN AGENCY FUND BALANCES

A summary of changes in agency fund balance due to others follows:

Balance at January 1, 2016	\$59,987
Additions	11,834
Reductions	<u>(8,950)</u>
Balance at December 31, 2016	<u>\$62,871</u>

7. LITIGATION AND CLAIMS

At December 31, 2016, the district attorney is not involved in any litigation, nor is he aware of any unasserted claims.

**8. EXPENDITURES OF THE DISTRICT ATTORNEY
NOT INCLUDED IN THE FINANCIAL STATEMENTS**

The accompanying financial statements do not include certain expenditures of the district attorney paid out of the funds of the criminal court, the parish police jury, or directly by the state.

9. FEDERAL FINANCIAL ASSISTANCE

During the year ended December 31, 2016, the District Attorney of the Thirty-Seventh Judicial District participated in the following federal financial assistance program:

<u>FEDERAL GRANTOR/ PASS-THROUGH GRANTOR NAME/ PROGRAM TITLE</u>	<u>PASS- THROUGH GRANTORS' NUMBER</u>	<u>CFDA NUMBER</u>	<u>YEAR ENDED December 31, 2016</u>
UNITED STATES DEPARTMENT HEALTH AND HUMAN SERVICES Passed through Louisiana Department of Social Services - Child Enforcement Title IV-D	501587	13.783	<u>\$158,372</u>

Required Supplemental Information (Part II)

Schedule 1

District Attorney for the 37th Judicial District
 Parish of Caldwell, Louisiana
 Budgetary Comparison Schedule - General Fund
 For the Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance With Final Budget Positive (Negative)
Revenues				
Intergovernmental revenues:				
State funds:				
Department of Social Services	\$30,000	\$30,000	\$30,000	
Other state funds		138,500	142,259	\$3,759
Local funds		6,000	6,210	210
Commissions on fines and forfeitures	<u>136,791</u>	<u>149,505</u>	<u>149,850</u>	<u>345</u>
Total revenues	<u>166,791</u>	<u>324,005</u>	<u>328,319</u>	<u>4,314</u>
Expenditures				
Current:				
Judicial:				
Personal services and related benefits	108,588	253,088	252,439	649
Operating services	8,226	33,000	32,206	794
Materials and supplies	2,124	6,000	6,012	(12)
Travel and other charges	2,643	2,000	2,281	(281)
Capital outlay	6,219			
Intergovernmental	<u>7,061</u>	<u>55,000</u>	<u>54,333</u>	<u>667</u>
Total expenditures	<u>134,861</u>	<u>349,088</u>	<u>347,271</u>	<u>1,817</u>
Excess (Deficiency) of				
Revenues over Expenditures	<u>31,930</u>	<u>(25,083)</u>	<u>(18,952)</u>	<u>6,131</u>
Fund Balance - Beginning	<u>NONE</u>	<u>29,000</u>	<u>22,598</u>	<u>(6,402)</u>
Fund Balance - Ending	<u>\$31,930</u>	<u>\$3,917</u>	<u>\$3,646</u>	<u>(\$271)</u>

(Continued)

Schedule 1

District Attorney for the 37th Judicial District
Parish of Caldwell, Louisiana
Budgetary Comparison Schedule
IV-D and Worthless Check Funds
For the Year Ended December 31, 2016

	IV - D				Worthless Checks			
	Original Budget	Final Budget	Actual	Variance With Final Budget Positive (Negative)	Original Budget	Final Budget	Actual	Variance With Final Budget Positive (Negative)
Revenues								
Intergovernmental revenues -								
Federal	\$79,305	\$161,239	\$158,372	(\$2,867)				
Fees, charges, and commissions for services					\$33,432	\$16,000	\$16,349	\$349
Use of money and property			34	34				
Total revenues	<u>79,305</u>	<u>161,239</u>	<u>158,406</u>	<u>(2,833)</u>	<u>33,432</u>	<u>16,000</u>	<u>16,349</u>	<u>349</u>
Expenditures								
Current:								
Judicial:								
Personal services and related benefits	74,800	149,647	150,507	(860)	16,591	8,000	7,774	226
Operating services	2,640	6,450	9,080	(2,630)	33,371			
Materials and supplies	1,037	2,280	3,136	(856)			133	(133)
Travel and other charges	94	1,189		1,189				
Capital outlay	734	1,673		1,673				
Intergovernmental						11,000	11,266	266
Total expenditures	<u>79,305</u>	<u>161,239</u>	<u>162,723</u>	<u>(1,484)</u>	<u>49,962</u>	<u>19,000</u>	<u>19,173</u>	<u>(173)</u>
Excess (Deficiency) of Revenues over Expenditures	<u>NONE</u>	<u>NONE</u>	<u>(4,317)</u>	<u>(4,317)</u>	<u>(16,530)</u>	<u>(3,000)</u>	<u>(2,824)</u>	<u>(176)</u>
Fund Balance - Beginning	<u>NONE</u>	<u>NONE</u>	<u>17,813</u>	<u>17,813</u>	<u>19,311</u>	<u>19,311</u>	<u>8,873</u>	<u>(10,438)</u>
Fund Balance - Ending	<u>NONE</u>	<u>NONE</u>	<u>\$13,496</u>	<u>\$13,496</u>	<u>\$2,781</u>	<u>\$16,311</u>	<u>\$6,049</u>	<u>(\$10,614)</u>
(Concluded)								

**District Attorney for the 37th Judicial District
Parish of Caldwell, Louisiana**

**Required Supplementary Information
Budgetary Comparison Schedules for Major Funds
For the Year Ended December 31, 2016**

The proposed budget, prepared on the modified accrual basis of accounting, is made available for public inspection at least fifteen days prior to the beginning of each fiscal year. The budget is then legally adopted by the district attorney and amended during the year, as necessary. The budget is established and controlled by the district attorney at the object level of expenditure. The district attorney does not utilize encumbrance accounting. Appropriations lapse at year-end and must be reappropriated for the following year to be expended. All changes in the budget must be approved by the district attorney.

Formal budgetary integration is employed as a management control device during the year. Budgeted amounts included in the accompanying financial statement include the original adopted budget amounts.

**District Attorney of the Thirty-Seventh Judicial District
Parochial Employees Retirement System
Schedule of Employer's Share of Net Pension Liability
December 31, 2016**

Actuarial Valuation Date	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
December 31, 2014	0.021707%	\$5,935	\$98,413	6.03%	99.00%
December 31, 2015	0.017164%	\$45,181	\$104,318	43.31%	92.23%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**District Attorney of the Thirty-Seventh Judicial District
District Attorneys Retirement System
Schedule of Employer's Share of Net Pension Liability
December 31, 2016**

Actuarial Valuation Date	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
June 30, 2015	0.180337%	\$9,713	\$101,510	9.57%	98.56%
June 30, 2016	0.167517%	\$32,064	\$101,370	31.63%	95.09%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

District Attorney of the Thirty-Seventh Judicial District
Parochial Employees Retirement System
Schedule of Employer Contributions
December 31, 2016

Actuarial Valuation Date	Contractually Required Contribution	Contributions in Relations to Contractual Required Contributions	Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a Percentage of Covered Payroll
December 31, 2014	\$14,270	\$14,270	\$0	\$98,413	14.50%
December 31, 2015	\$13,561	\$13,561	\$0	\$104,318	13.00%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**District Attorney of the Thirty-Seventh Judicial District
District Attorneys Retirement System
Schedule of Employer Contributions
December 31, 2016**

Actuarial Valuation Date	Contractually Required Contribution	Contributions in Relations to Contractual Required Contributions	Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a Percentage of Covered Payroll
June 30, 2015	\$5,332	\$5,332	\$0	\$101,510	5.25%
June 30, 2016	\$3,548	\$3,548	\$0	\$101,370	3.50%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

OTHER SUPPLEMENTARY INFORMATION

PART III

DISTRICT ATTORNEY FOR THE 37TH JUDICIAL DISTRICT
Columbia, Louisiana

Schedule of Compensation, Benefits and Other Payments to Agency Head
For the Year Ended December 31, 2016

BRIAN E. FRAZIER, DISTRICT ATTORNEY

PURPOSE	AMOUNT
Salary (State)	\$50,000
Salary (District Attorney)	76,800
Salary (Police Jury)	6,000
Benefits-retirement (state)	875
Benefits-retirement (District Attorney)	1,344
Benefits-retirement (Police Jury)	105
Per Diem (District Attorney)	1,267
Car allowance (District Attorney)	9,000
Mileage reimbursements (District Attorney)	62
Membership dues (District Attorney)	485
Housing and lodging (District Attorney)	605

**REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS
PART III**

**Independent Auditor's Report Required
by *Government Auditing Standards***

The following independent auditor's report on compliance with laws, regulations, contracts and internal control is presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.

Member:
American Institute of
Certified Public Accountants
Society of Louisiana Certified
Public Accountants

MARY JO FINLEY, CPA, INC.
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Practice Limited to
Governmental Accounting,
Auditing and
Financial Reporting

**Independent Auditors Report on Internal Control Over Financial
Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed
in Accordance *Government Auditing Standards***

HONORABLE BRIAN FRAIZER
DISTRICT ATTORNEY OF THE
THIRTY-SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the District Attorney of the Thirty-Seventh Judicial District, a component unit of the Caldwell Parish Police Jury, as of and for the year ended December 31, 2016 and the related notes to the financial statements, which collectively comprise the District Attorney of the Thirty-Seventh Judicial District's basic financial statements, and have issued my report thereon dated June 12, 2017.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered District Attorney of the Thirty-Seventh Judicial District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District Attorney of the Thirty-Seventh Judicial District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District Attorney of the Thirty-Seventh Judicial District's internal control.

A *deficiency in internal control* exist when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

DISTRICT ATTORNEY OF THE
THIRTY SEVENTH JUDICIAL DISTRICT
Parish of Caldwell, Louisiana
Independent Auditor's Report on Compliance
And Internal Control Over Financial Reporting, etc.
December 31, 2016

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether District Attorney of the Thirty-Seventh Judicial District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District Attorney of the Thirty-Seventh Judicial District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District Attorney of the Thirty-Seventh Judicial District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



West Monroe, Louisiana
June 12, 2017

DISTRICT ATTORNEY OF THE THIRTY-SEVENTH
JUDICIAL DISTRICT
Parish of Caldwell, Louisiana

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2016

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of District Attorney of the Thirty-Seventh Judicial District.
2. No instances of noncompliance material to the financial statements of District Attorney of the Thirty-Seventh Judicial District were disclosed during the audit.
3. No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

DISTRICT ATTORNEY OF THE THIRTY-SEVENTH
JUDICIAL DISTRICT
Parish of Caldwell, Louisiana

Summary Schedule of Prior Audit Findings
For the Year Ended December 31, 2016

There were no findings reported in the audit report for the year ended December 31, 2015.